

**REQUISITION FOR CONVERT STATE BANK ACCOUNT
TO RAILWAY SALARY PACKAGE (RSP)**

To

The Branch Manager,

State Bank of India,

_____ Branch

Respected Sir,

Sub:- Request letter to convert my SBI Saving Account Number to Railway Salary Package (RSP) Account – reg.

I have been working as a central Government Employee in Railway Department
In Cadre of _____ under Railway central government.

Hence I request you kindly to your gracious presence to convert my saving Account Number _____ to Railway salary package Employee Salary (RSP) to enable me to get the benefits announced by reserve bank of India (RBI) as early as possible.

Encl : Two (02)

01. Xerox copy of Employee I.D.
02. Salary Certificate.

Thanking you sir

Yours faithfully,

Signature :

Place :

Name :

Date :

Designation :